

Minutes of a meeting of the Executive of Cornwall Cricket Board Ltd on

Monday 25th June 2022, 6.00pm.



**Present**: J Skinner (JS), J Stephens (JSt), S Dee (SD), P Howells (PH), R Trethowan (RT), A Widdison (AW), T Heayn (TH), A George (AG)

Apologies: T Law (TLa)

Other attendees: C Leathley (CL)

**Start:** 6.00pm

**1.** The <u>Minutes</u> of the last meeting on the 4<sup>th</sup> July were adopted and signed as a true record by JS.

## Matters arising/Action points 4<sup>th</sup> July 2022

KW will enquire with Umpires association regarding extra umpires for the 100. RT & AG had approached some solicitor's regarding Trademark, JS will follow up for prices etc. Other Counties although not available for this meeting may well attend one in the future to discuss Charitable status. PH found that he investments would roll forward on the 28<sup>th</sup> July so over the next 12 months we would investigate into other options.

## 2. <u>Finance –</u>

**2.1 Finance Update** - No report as part way through the month. College quarterly invoice nearly £8K, £600 over set budget. Maybe financial risk if this is the increase every quarter. Natwest rejected bank mandate so starting process again.

AW asked if any support for ground fees for O50/60s, JS suggested if funds could not be sourced through sponsorship, players then a request be made next year so it can be discussed.

**2.3 CCM appointment** – Needed for the beginning of September, decided upon a part time role (0.7), cover 3.5 days a week, 4 evenings and weekends as necessary. Any hours not covered by CCM would be covered by professional staff. Money is there ready for the position. Job description ready, just waiting on image to post. CL/TH worth checking about how long a contract can remain temporary before having to become permanent. Brought to the attention by AW that no working phone number in the office, this would become the mobile number of the newly appointed CCM.

**3.** <u>Safeguarding –</u> change in legislation; anyone now supporting youngsters in activity are seen as in a position of trust. This has now become legal. JL working on tightening up festival guidelines, risk assessments, We are now more robust. ECB will be coming to look at how we are progressing with our CPA, looking more at what evidence we have to support us. ECB being proactive, and co unties across the Board being involved. Area that may need addressing in time is youth feedback. JS and JL spoke briefly about youngsters formulating the questions to go to other youngsters and in time maybe forming a youth board. ECB have launched a new platform called 'Raising the Game' where counties can showcase what they do regarding equality and diversity through videos and case studies.

4. <u>CCB Governance – latest meeting attended by all member organisations just not in large</u> numbers. Only negative was in regard to the number of meetings but this was more if a



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misunderstanding. Slides been sent to member organisations so that they can share with rest of committee, deadline for feedback is 31<sup>st</sup> August. This would then result in an EGM in early October with Nov/Dec the start of implementing the new structure. By January 2023 would look to have the new structure established.

**5.** <u>Appeals Process -</u> 2 appeals in the past month, both processes have been robust with no fallouts. For future reference need to make sure the CCB & CCL work closely together. SD wrote a PowerPoint/chart before lockdown that outlined the appeals process simply for clubs to understand, may be worth putting on website for ease of access. Will send to JS and then discuss.

6. <u>Caitlin Burnett –</u> although not officially in writing, CB going to be leaving to go to Australia to play cricket. So in time will need to reassess the staff structure and see how best to replace her in the mid area.

7. <u>AOB – AW</u> have we made any progress in appraisals for Board members. No actual training but JS will speak to other Counties to see what they do. Would just be a peer-on-peer chat. TH suggested that may be worth waiting for the new structure to be in pace and all have new titles could then combine appraisal and setting targets at eh sae time.

## Date of next meeting: 5<sup>th</sup> September 2022

Meeting closed 6.52pm

Ta Signed.....

\_\_\_\_ (CCO)

Date...5<sup>th</sup> September 2022 .....

Action Point	Who to complete action
2.2 CCM appointment	JS to enquire about contract length (temporary – permanent)
7. AOB	JS to contact other Counties to see how they work their director appraisals