



Cornwall Cricket



Role: Club Development Officer

Contract: 2 year fixed term contract, 37.5 hours a week

Responsible to: Cornwall Cricket Managing Director

Salary: Band 2, £20,461 - £23,728 or Band 3, £23,150 - £26,847

(depending on experience), plus expenses and pension

Cornwall Cricket is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safe recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across our services.

Role Overview

Are you passionate about cricket and club development? Do you want to inspire people to get involved and help to make cricket more accessible within Cornwall? We are looking for a Club Development Officer to drive participation in the game from schools into the club network, grow the number of volunteers within the game and create opportunities to play cricket across Cornwall in a safe environment, specifically to drive areas of growth: -

- In All Stars Cricket and Dynamos Cricket
- Deliver in the primary and secondary school coaching programmes that link into club teams
- Work with cricket clubs to set up junior sections in the National Programmes and U11, U13 and U15 age groups
- Grow the workforce and volunteers required to sustain the club game
- Further drive the success of the junior competition offer (indoor and outdoor) broadening the number of teams involved
- Work with Cornwall Youth Cricket committee.

We are looking to recruit an enthusiastic individual with:

- Strong influencing skills and an ability to work with volunteers.
- A passion for engaging volunteers and juniors in sport, with a passion for cricket.
- Strong project management, partnership and interpersonal skills in order to work with multiple partners.
- A track record in sport development where you have gained a good reputation for delivery.

Roles and Responsibilities

Club Development Officer roles responsibilities will include;

- To be the strategic lead for the club development programmes.
- To deliver the primary school programme linked to Chance to Shine in the West of Cornwall.
- To focus on club development and sustainability, understanding the needs of clubs in areas such as facility, participation and volunteer growth.
- Create and implement a workforce development programme alongside the current workforce offer, such as Coach education and Officiating development.
- To be the point of contact for club development and junior cricket
- Create close relationships principally with clubs, but also local authorities; Leagues; ECB, Community groups, other National Governing Bodies and other new partners where appropriate.
- Monitoring & evaluating all projects and writing of reports for funders.
- Other duties as required by the Managing Director.



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Preferred skills, knowledge and behaviours:

Essential:

- Have knowledge and experience of Cornwall Cricket Board's Safeguarding Policy and the ECB 'Safe hands' Policy.
- To hold a coaching qualification, a minimum of a Foundation Coach qualification is required.
- A passion for and experience of engaging schools, children and adults to take part in cricket and sport.
- Experience of delivering sports development programmes to children and/or hard to reach groups within the club, school and pathway environments.
- Experience of working with volunteers & community groups.
- Experience of delivering events.
- Highly developed communication skills in a variety of formats e.g. face to face, phone and email.
- Adaptable nature accommodating flexible working patterns meeting the needs of working with volunteers.
- Strong organisational and planning skills
- Project & budget management skills
- Social media skills

Desirable:

- Knowledge of the sports development and cricket landscape within Cornwall

Qualifications (Desirable):

- Other sports coaching qualifications.
- Degree within Sports Development.

Additional Requirements

- Valid driving licence
- Be subject to an advanced disclosure barring service check
- Basic First Aid certification, or supported to complete mandatory training, i.e. costs covered.
- Have a good understanding of safeguarding, policies and practices and be prepared to undertake regular appropriate training for the role.
- Willingness to work unsociable hours and travel over geographical regions
- Competent using Microsoft office and Google

Key Relationships

- Clubs & Schools
- Community groups, Member Organisations of Cornwall Cricket
- Cornwall Cricket Board, Recreational & Representative Committee
- Cornwall Cricket Board's Womens and Girls' sub committee
- ECB