

This risk assessment is intended to be used as an example only. It is not intended to represent hazards and risk levels at your club.

Risk Assessment

List all hazards (something with the potential to cause harm) in this column.

Add a description that details all aspects of the task to be assessed.

RA No:	001	Club Name:	ABC CC
Location:	Clubhouse	Assessment conducted by:	
Date conducted:	Feb 2024	Date of next review:	Feb 2025
Task Description:	Prepare the clubhouse and changing rooms for use at the start of the season. To include cleaning all equipment and testing of all fixtures and fittings.		

	What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
1	Cleaning Chemicals	Who: Volunteer Cleaners, those using the facilities. How: Various injuries due to skin/eye contact, inhalation, ingestion of chemicals.	All cleaners are trained and aware of hazards. Appropriate PPE is issued and worn.	Material data sheets are held alongside the first aid kit for immediate reference.	Cleaners and supervisors.	Immediately.	

Who could be harmed e.g. player, groundkeeper, volunteer, public and what the most like harm would be.

Record what you are already doing to prevent an accident

Who, or what group needs to carry out the further action

Time or date the action needs to be completed by. This could be a 'before time' e.g. before match starts.

If you believe more is required to provide adequate protection, record it here.

Time/date action was completed.

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2	Fire	Who: All club users, members of the public, emergency services How: Burns, smoke inhalation. Minor injuries, potential death.	Fire detection and suppression systems are regularly inspected and tested. Extinguishers are regularly inspected. Electrical equipment is regularly tested.	All systems and equipment will be tested and inspected prior to opening for the new season. Constant vigilance to ensure any ignition source and potential fuel is suitably controlled.	Nominated person.	March 2025.	
3	Electricity	Who: Club members, Public How: Electrical burns, muscle spasms, heart failure.	Periodical portable appliance testing, periodical fixed installation testing.	Prior to first use all electrical equipment is to be visually checked for damage or loose wires.	John Smith.	Before cleanup begins.	
4	Legionella	Who: Club members, Public How: Inhalation of legionella bacteria via water vapour, mists, droplets.	Pre-season flush of water systems. Water tank inspections. Testing conducted by a competent contractor.	Create a legionella management plan.	Club Chairperson.	Pre-season.	
5	Use of Ladders	Who: Volunteers How: Fall from height, hit by falling object.	Provide training.	Supervise and assist when necessary.	Person using the ladder.	Prior to every use.	

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6	Other						

Note:

1. This risk assessment must be communicated to all involved in its delivery.
2. Only when all controls are in place would this risks be deemed to be adequately controlled.

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/

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