



**Minutes of a meeting of the Executive of Cornwall Cricket Board Ltd on  
Monday 7<sup>th</sup> November 2022, 6.00pm.**



**Present:** J Skinner (JS), J Stephens (JSt), S Dee online (SD), P Howells (PH), R Trethowan (RT), T Heayn (online) (TH), A George online (AG), T Law (TLa)

**Apologies:** A Widdison

**Other attendees:** C Leathley (CL), Jane Law (JL)

**Start:** 6.00pm

1. The Minutes of the last meeting on the 3<sup>rd</sup> October were adopted and signed as a true record by JS.

**Matters arising/Action points 3<sup>rd</sup> October 2022**

None, but any points will be picked up through the agenda.

2. **Finance**

**2.1 Finance Update** – no further forward in getting Jon bank access, maybe worth looking into switching bank accounts. Deadline set for end of financial year. One of the savings account still had Steve down as a contact so this has been changed. Nothing to add on the budget. Significant profit after taxation showing for October, due to ECB income coming in. After 9 months position is looking healthy but there will be significant costs to incur from the College as they have not invoiced for a while. At the CPA meeting on the 8<sup>th</sup> Nov the ECB may question the amount in our reserves so JS asked if there was money to support women and girls CAG programme as they currently have no female coaches. Also, this may be a good time to start looking for a fundraising, communications, marketing position. This would then show the ECB that we are utilising our reserves.

Before TLa proposed that JS could draw up a roles and responsibilities document for 2 new roles (full time coach & full-time marketing/communications officer) CL suggested that we could contact Mat Appleton to mark down exactly what the role required is as this is what his line of work is in.

After the meeting PH to circulate variant report to everyone.

JS meeting with the ECB tomorrow, looking like PRFP payment will be around £17k, as agreed a proportion of this will go back to staff in the way of a bonus for meeting their KPIs.

At the end of November, the ECB should be able to offer more in a way of financial confirmation. Our core offer is remaining until at least 2024 and women and girls funding is also staying.

TLa proposed that JS comes to the next meeting with job proposals and costed figures; everyone agreed.

PH & John Lambert will work on the forecast & PH to send out new expenses form to all directors that need to be completed to claim anything.

JSt asked how much money we made from commercial offers last year, JS stated the amount was £7k but that was without really pushing it due to not having capacity.



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### 3. Safeguarding

AW away so Jane was present. No live ongoing cases. 2 pending and 2 post investigations but all working with Jane.

Jane would like to thank everyone involved with the safeguarding audit with the ECB on 17<sup>th</sup> Oct. No official report yet but verbal feedback was positive. Club safeguarding was good, need to up the performance side but Jane working closely with CH to support this. ECB was very positive about the young people's strategy that JS & Jane are working on.

2 dates for safe hands courses have already been set for 2023.

### 4. CCB Governance

Amendments to articles have been made by TLa and shown to Danni Peal who has experience in governance and may be interested in becoming director of people, governance, and risk. The structure would now need to be created so that articles could be proposed before taking to organisations to vote on.

All agreed with the proposal that Exco meetings would now become Board meetings and Board meetings would then become general meetings. After some discussion about recording terms for directors it was decided that would be recorded on AGM minutes but did not need to be in the articles.

CL asked for confirmation of the difference between exec and non-exec directors. Decided that anyone chairing a committee would be an exec if not then they'd be a non-exec.

JS happy to take this to EGM in December.

JSt raised a point about bimonthly meetings, would this exhaust CH who already has an extremely packed schedule. Agreed to try the cycle for 1 year then may be able to scale back.

RT important to reignite the W&G committee, this could then lead to getting girls playing in cricket competitions with the support of Cornwall youth. Need to have a voice for W&G.

Agreed that the EGM would be 12<sup>th</sup> Dec which was to be a Board meeting anyway. This would be where JSt would be formally voted in as he is still acting at the minute.

JS raised the question over should we change term limits for directors. Agreed that as ECB is 3 years, we would remain at 3 also. 6 years for non-exec chair and 3 terms of 3 years for directors.

JS raised a question as clubs pay an affiliation to the Board should they then be members of the board and have voting rights.

Lengthy discussion was had as to why they pay an affiliation (to help support them with Clubmark, SHMS etc), shouldn't have a vote. Maybe a good idea to either us or the league to take all affiliations and then distribute amounts back to the necessary organisations.

As no one had ever queried the affiliation or asked for a vote it was decided to park the discussion for now.



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5. **Cost of living crisis (Tim Law)**

TLa felt that the cost of living was affecting cricket in many ways. Families are struggling so can't afford for their children to play cricket or they themselves may not be able to play, this may impact lower tier clubs as they may then fold if not enough players. Due to the cost-of-living increases, clubs aren't sustainable. Felt we need to focus on low socio-economic groups that are in nearly every part of the County. A widespread focus on ways to help moving towards next season. JS spoke about the hardship fund in place for CAG which some parents have applied for but regarding the free national programme places that we offered; only a small amount got taken up and then some of them didn't even turn up even though it had already been paid for.

6. **CCT**

JS mentioned that at the minute the CCT is nor functioning and this could be a direct link to helping those people just discussed regarding playing cricket. Richard Gilbert resigned in the Summer but will still work with Velocity trading to secure £1500 each year for the Trust.

CL asked what the purpose is – to help recreational cricket, help youngsters play and help more coaches get qualified as courses are quite expensive. TLa felt that it would be good to form some new words and statements referring to what the Trust does, linking into the cost-of-living crisis which may then recruit new members. JS also informed everyone that the Board couldn't become a charity as unable to deliver elite cricket through a charity.

RT asked what the purpose of the CCT was and JS explained that it opened other pots of money that the Board couldn't access as the Trust is a registered charity.

Discussion by all felt that if the right dedicated group was formed, they could generate a lot of money & raise the profile of the CCT.

MK to invoice the Trust for 8 National Programme places from the Summer.

7. **AOB**

JS explained that him and CH would be starting discussions with forming a partnership agreement with Gloucestershire and at the end of November discussing with Somerset on ways to progress.

JS will meet with RT about girls from Cornwall being in the Western Storm pathway and RT concerned that there is only 1 female in our EPP set up.

PH wanted to clarify if the Board meetings would be the 2<sup>nd</sup> Monday of the month to help with finalising income etc. JS and TLa would work on dates moving forward next year after the new governance began.

JS told everyone that he had just found out that day that the 2023 showcase game would be at Truro CC on Tues 1<sup>st</sup> August.

**Date of next meeting: 5<sup>th</sup> December 2022**

**Meeting closed 7.39pm**



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Signed.....(CCO)

Date.....

| Action Point | Who to complete action  |
|--------------|---|
| 2.1 Finance  | JS to come up with roles & responsibilities and costings for 2 new members of staff |
|              | PH to circulate variant report  |
|              | PH to send new expenses form to everyone  |
| 6. CCT       | MK to invoice the CCT for 8 national programme places                               |
| 7. AOB       | JS & RT to discuss females on Storm pathway/EPP                                     |
|              |   |
|              |   |
|              |   |
|              |   |

Dates of meetings for 2023 will be announced once new governance in place and a decision on what days too have them are confirmed.

**Next meeting: Monday 5<sup>th</sup> December 6pm**