



CORNWALL CRICKET BOARD LIMITED



Chair: Mr Derek Law, MBE
Secretary: Michelle Kent
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Minutes of CCB Board Meeting
Monday 18th March at 6.00 pm

Present: J Skinner (JS), P Howells (PH), D Law (DL) (Chair), S Fox (SF) in place of Adam, T Heayn (TH), R Trethowan (RT), D Peel (DP), D Price (DPr)

Online: J Stephens (JSt) T Law (TL), S Dee (SD)

Apologies: A Widdison (AW), M Kent (MK)

Start: 6.00pm

1. Minutes/matters arising

ECB are introducing a new programme called Pitch Power so JS will hold off on the facility strategy until that comes into place to save duplicating work

2. Finance (PH)

2.1 Finance update - PH discussed the figures for the 2023 financial year. Began with 45K positive funds due to new staff being taken on, bonuses and wage increase this amount has reduced. There are pots of funding that have come in which haven't yet been sent so these may get moved around. We are also awaiting a bill from the College of around 21k which will be debited at some point. All of these amounts and money raised through fundraising activities will be factored into the budget when it is set for the next year.

DP queried the way some figures were laid out on the finance sheet. DPr explained that it was just the way the figures are written, which is a little confusing.

TL felt that the actual difference in what we spent and what we collected was perfectly satisfactory for a non profit organisation. If we were to become a charity then people offering grants would look to see what reserves we had and if there was a lot of money in the bank they may not be so keen to offer us grants etc

The importance for the Board is in employing TCG to try and increase the amount of income coming in through fundraising and grants. DPr queried the increase in mobile phones, it was explained that all staff had been offered a work mobile and a few took up on that offer, there has been an increase in phone contracts and the allowance to those staff using their own phones has now increased to £25 per month. DPr questioned the staff training line in the accounts being quite low, JS explained that a lot of staff training is free provided by the ECB Elearning portal. This is also the case for the mental health first aid course that all staff are taking part in. But an expenditure has gone out for the staff profiling day that is coming up in

May. DPr suggested, although not urgent that it may be good to categorise staff expenses in a more detailed way, would just help clarify should a regulator was to take a look. JS will look at Breathe our HR system to see if that is something they can help with. JS will draw up a staff training template where staff can fill in what training they can complete and the cost.

2.2 Proposed budget - PH roughly estimated that there are reserves of about 300K in the accounts and TL stated that due to us being an output based company in that we deliver cricket a 58K deficit is fine. As DL suggested sustainability would then come into play as with costs increasing we couldn't keep running a high deficit each year. This was confirmed by PH who pointed out that the core funding had been reduced but was sort of topped up this year by a 1 off EDI payment. RT asked about TCG and fundraising opportunities that she has found, should she be set a target to become accountable. As this is her 2nd year. TH pointed out that if we were a charity then there would be more opportunities and by all means set a kind of target but at the minute the options are just not there for limited companies. Discussion around finding out more about what time is spent trying to find sponsorship, maybe phone calls to individuals or visits as face to face is often fr more effective than emailing. Her role is split 3 ways which adds to the difficulty in spending time on each aspect but a lot can be achieved in a 37.5 week. PH stated that the reason for raising the point was that salary is just less than half of the deficit for the year. Lots of increased cost have gone into new staff positions and 10K a quarter is padi o the college. JS explained that linked to KW new role is the opportunity to apply for MCC hubs and to run wicketz programmes which will then be a source of income to offset against her wages. TL stated that it does take time for charitable status to get up and running as time to build relationships etc. SO with funding decreasing and costs increasing then some extra funding is needed, there is money available for older people, veterans and social mobility sufferers so there opinions for TCG to get in touch with there. JS happy where we are as could have ended up in an even worse position if staff aren't taken on and then we couldn't deliver the necessary programmes. It was made aware that at the CPA meeting on the 8th April the ECB could say why have you go to som much in reserve and although we have taken on more staff there are plenty of reserves. To answer RT point yes staff targets may work but if the effort has been put in with no results then it's not the staff members fault. DL to conclude if we need to approve the budget, PH this will be presented at the AGM which we will set a date for in a bit.

2.3 Director of finance recruitment - JS after discussing with PH, the thought if we go to charitable status that the finances would need to be more in depth so we are advertising for a director of finance.

3. Safeguarding (SF)

SF went to London a few weeks ago to undertake tutor training on the new 3 hour higher level safeguarding course. Thai is a course that all CAG coaches will need to undertake ideally before the start of the season. Chris Hunkin understands how difficult this may be leading up to the season with the demands they already have on them. SF explained that later in the year there will also be a similar course being rolled out for disability coaches. There will be a new way for clubs to report low level concerns, it could be that SF is really busy on a Monday from what is reported at the weekend but at least we know people are taking an interest. EDI roadshows , 1 happened and was well accepted and unfortunately the other 2 haf to be

cancelled so hoping for an online to engage more people. Local clubs have been asking about refugees playing cricket, due to home office laws and the CCL shadowing apathy they are not allowed to play competitive cricket in Cornwall. It is an option as part of the KW role that we put on cricket for them in the summer as at the minute cricket is being discriminatory towards refugees.

4. **EDI Update (JS)** - JS explained that a cricket club feel the CCB have been discriminatory in regard to them becoming a disability S1s hub. To be under the barrier of the Lord's Taverners they have to meet their criteria this hasn't been met as numbers have not increased so a meeting being held on Weds, but ultimately with no increase in numbers by a deadline then the funding will not be given. Since last October working with clubs about all coming under the Board Code of Conduct etc, been a lot of chasing, 30% clubs fulfilled so far. ECB then sent out an affiliation letter (a copy of what was written by TL so well done), 60% clubs have committed so far.
5. **CIO/charitable proposal (TL)** - TL paper about changing or charitable status, pretty self explanatory and was agreed need to be voted on at the AGM. He explained that JS would have to go back to CEO, he would attend Board Meetings and present what's going on and then would be held accountable. He wouldn't be able to be a director. JS & DL have attended workshops, everything we do will need to be for public greater good. The main amount of work will be the finance side with the reporting of events. Quite a complex way of reporting and how to spend the money we get. Not as much flexibility in how we spend funds, would no longer be a pot of funding to distribute it will need to be spent on the premise of what the money was awarded. DL came up with the same conclusion as JS even though they hadn't discussed, that a company with charitable status would be a good fit. Discussion between DPR and TL began in that maybe we need more input into which of the 2 options to go for, a deeper knowledge of charitable law needed. Both options of a company with charitable status and CIO work well, would just need more advice and discussion over which option so as not to burden extra work onto JS. Everyone agreed that for now they should look to transition to charitable status in some way but more advice and discussions and legal advice needed over what type of organisation to go with. Defending on extra work, costs, the way it works etc. TL has done some more research into the process and for programs such as 1:1 sessions in the centre a trading subsidiary is needed as they may not match up with outcomes of your charity. These are very easy to set up.
6. **AGM**
 - 6.1 Date - set for 29th April (hybrid)
 - 6.2 Proposals
 - 6.3 Directorships - TL, TH, RT, AW up for renewal of their terms. RT with KW in a new role, his role easier so yes to continue. TH yes, but asked that all would change anyway if we took on charitable status. TL stated that yes all would start from scratch with a staggered number of terms. TL due to workload and being away so much would prefer to stay on as a NON Exec director rather than director of recreational cricket. DL & JS discuss at a later date about other options.
7. **Governance Geek - Date ½ day away**

