



CORNWALL CRICKET BOARD LIMITED

Chair: Mr Derek Law, MBE
Secretary: Michelle Kent
admin@cornwallcricket.co.uk

Minutes of CCB Board Meeting

Monday 17th June at 6.00 pm



Present: J Skinner (JS), P Howells (PH), D Law (DL) (Chair), R Trethowan (RT), A Widdison (AW)

Online: S Dee (SD)

Apologies: D Price (DPr), T Law (TL), Danni Peel (DP), T Heayn (TH)

Start: 6.35pm

1. Minutes/matters arising

No matters arising. Minutes signed as an accurate record.

2. Finance (PH)

- 2.1 Finance update - Apologies that no profit & loss but JL has been away on holiday, will do a full reconciliation on his return.
- 2.2 £3000 adrift on the budget as it currently stands. ECB have confirmed their core funding (£48k), which has increased as has women & girls funding (£5K). Additional funding applied for Chance to Shine and Lords Taverners.
- 2.3 Director of Finance Recruitment - no uptake as yet. JS spoke to Andy Fairburn at the ECB who suggested bringing back to the Board to see if anyone has any connections. JS has asked SF husband who is head of finance of Treliske but has started a new role so has turned the DoF role down. But is a keen cricketer. Been advertised in many areas locally. JS has had 2 conversations with people but these did not come to anything. DL will contact some of his old contacts. It maybe that becoming a CIO will generate interest.

Action: DL

3. Staff/programme Reports (paper)

Discussion around a new tracker document created by JS to be completed quarterly to track staff progress on their areas of work. Ultimately needs to work for the board so that it is simple but effective, meaning they can read and understand quickly. Ultimately, all liked the concept but asked if there could be a progress column for ease of tracking for those looking at the document.

Action: JS

4. **Safeguarding (AW)** - thanks to SF & MK for their work around DBS checking and safeguarding for clubs. Tedious task but a necessary one. Couple of vacancies on the SEDI committee. Wayne Kercher of CACO has agreed to represent officials. W & G spot needs filling but possible KW could take this spot. New safeguarding courses for pathway coaches to be released, ECB has not made these mandatory but CCB would expect staff to complete necessary courses. CCB organised a mental health first aid course which was greatly received and proved very helpful.

AW explained that the CCCC report has been received and ready to be released if we agree. After some extensive discussion all agreed that we would report back to the ECB/NCCA that the report can be released. JS wanted to thank AW for his support through all of this process.

Action: AW to inform ECB/NCCA

5. **Equity Diversity Inclusion (JS)** - EDI is a big open space with lots of work to go on within. Been given funding for 2 hubs (we bid for 4) - 1 for U14 & U16 boys, state schools in the Camborne area and another for girls; mainly beginners. These will be run by KW & SJ. Street cricket programme in the Penzance area. Walking cricket in Falmouth starting in 2 weeks time which hopefully will take off. Still moving forward with the youth council idea, 2 keen so far with hopefully another 3 or 4 ideally needed to make the council. Although EDI is everyone's responsibility should there be an EDI specialist on the Board or as a part time role on the professional staff? Something for the future maybe with the pilot role that Jane Law is part of coming to an end in August.
6. **CIO/charitable - Update (JS)** - received 2 scope and quotes. JS met with both, fed back to the Board that Field Seymour Solicitors that worked with Berkshire & Bucks in becoming a CIO was the obvious choice moving forward. A direct correlation with what we are looking for for Cornwall.

Action: JS to get in touch and start the ball rolling

7. **Risk & Opportunities Document - update (JS)** - JS would like to review this on a regular basis. Board members to feedback on corporate risks with professional staff completing the project risks relevant to their area of work.

Action: all to look and comment on corporate risk and feedback within a fortnight

8. **Facilities Strategy (JS)** - 10 year facilities strategy has been finalised. Some aspirational projects that would be dependent on the ECB and if clubs want to move forward such as: Liskeard CC needing changing facilities to be able to run disability cricket and Newquay potentially having a whole new cricket facility.

All agreed on the strategy moving forward.

9. **AOB** - DP would like to get a date in the diary to finalise the governance geek information.

Action: MK to circulate some date of an evening 6-8pm

Date of next meeting: 22nd July 2024

Meeting closed: 7.46pm

Signed.....(Chair)

Date.....