

Minutes of a meeting of the Executive of Cornwall Cricket Board Ltd on Monday 9th January 2017, at Cornwall Cricket Centre, 6.00pm.

Present.: S Menneer, C Fyles, C Leathley, M Mitchell, J Skinner, A Kent, T Lee + S Oakley, M Weeks

Apologies: A George, R Fine, A Jones

1 The Minutes of the December meeting were adopted and signed as a true record.

Matters Arising

Website: costings amended in Minutes. TL to proceed with sourcing companies, who would be asked to formulate a package by the end of January. MK had also done a lot of work preparing the database for the switchover of the mass mailing system.

Action: TL

Risk Register: RF/SM to advance this for the next meeting.

Action: RF/SM

2 Yearbook Strategy

RF had supplied a summary of suggested cutting down of the work and number of pages. MW enlarged upon this and the meeting discussed what they felt should remain. Generally, it was thought that information for the current season was needed, but little in terms of reports/statistics. Perhaps we could cut down to 112 or 128 pages + 16 of photos. MW to compile a suggested plan for next week's Board Meeting.

Action: MW

3 Finance / Fund Raising

Budget 2017: JS/CL to complete for Board Meeting.

Action: JS/CL

"Wave" reappointment: CF summarised the circulated notes. Generally, Wave had been disappointing, in terms of actual results. Should we give them a cut-off point for achieving actual results, or perhaps pay per grant application completed? It was agreed that we would not re-engage them for the Board, but would retain them for Trust work only, until such time as we could be sure of replacing them with a suitable grant writer.

Action: CF

Workplace Pensions: Document supplied for information only.

Methodology for association/club funding requests: CF explained the form as circulated. Some minor amendments to the wording were suggested. TL also suggested that we should make it clear that we are able to offer funding as a result of excellent fund raising and that it is therefore important to continue such efforts. We would now advertise to our associations and in the press, with applications to the Secretary and a copy to the relevant Director (for that 'pillar').

4 Director of Finance

Steve Oakley was introduced as the prospective new DoF. Upon a proposal from the CEO he was unanimously co-opted onto the Executive. He would meet the Board next week.

5 'All Stars' / Update on CDO employment

JS reported that ECB had confirmed £21,500 of funding for Year 1. He would be attending training, with JS/AJ, in London next week. 36 clubs in Cornwall had expressed an interest, though this would, realistically, become around 25 who take part. A club training evening had been arranged for 2nd February.

Four applications for CDO had been received – 2 Cornish, 1 from Plymouth and 1 overseas. Interviews would take place on 19th January.

6 Development

AJ and CH had met Sean Hooper regarding his potential involvement in development work.

There was ongoing planning with CCCC regarding the Somerset T20 match and Development XI fixtures.

7 Any Other Business

i VAT – HMRC policy on clubhouses: In order to safeguard 'zero rating', it may be necessary for clubs to establish a separate charity entity.

ii ECB guidance re. overseas players: AK to consider providing a summary for clubs of the new regulations, probably through the CCL Executive. He and the Board wished to offer help, but would need to underline the fact that we could not guarantee the validity of such advice.

Action (?): AK

- iii 'You've Earned It' Awards: Lanhydrock CC and Simon Wills to be confirmed to CCL as the recipients at the League AGM.
- iv NED vacancy: With AK stepping down, potential replacements were discussed. It was thought that a female appointment might make good sense, if a suitable candidate could be found.
- v AK updated the Exec. on CCL news, including progress with a new recreational T20 in the Liskeard area. Also, there were five nominations for places on the LMC.
- vi Ideas for Board Meetings: could we perhaps make more use of our time, such as discussing more strategic issues? CL suggested that we give some thought at the next Exec. meeting to the distribution of workload amongst volunteers in our associations.

Action: MM (agenda)

- vii JS asked about the provision of clothing for staff/officials, with the new logo. He was sure that 'A-Game' could provide this. A provisional budget of £800 was suggested. JS to investigate what items were available and the possibility of producing clothing with no manufacturer's/supplier's logo.

Action: JS

Meeting closed 7.45pm.

Signed (CEO) Date