

Minutes of a meeting of the Executive of Cornwall Cricket Board Ltd on Monday 13th February 2017, at Cornwall Cricket Centre, 6.00pm.

Present: S Menneer, C Fyles, C Leathley, M Mitchell, J Skinner, S Oakley, A George, R Fine, A Jones, T Lee,
A Kent Also: D Eggins (CCL)

Apologies: None

- 1 The Minutes of the January meeting were adopted and signed as a true record.

Matters Arising CF: 'Wave Fundraising' had been informed that they would not be retained. Further sponsorship leads were being followed up 'in house'. A meeting with a potential grant application writer had been arranged for 3 March.

- 2 Finance / Fund Raising

Budget 2017: JS/CL unable to complete yet, due to earlier uncertainty over income and pressure of time. Work should be completed in the next week. That said, there was enough clarity to allow CCB immediately to announce the "Investment in Cricket" process.

Action: JS/CL

CACG Funding: Insufficient documentation available to proceed.

Cornwall Cricket Trust Seed Capital: Document supplied. Starting capital was needed for the launch of the Trust's work, chiefly to begin offering funding, rather than to cover any costs. A sum of £5000 was thought suitable to launch "Investment in Cricket", which would primarily aim to support "All Stars" and/or coaching in schools. Some discussion took place over the suggestion that those having difficulty paying for "All Stars" participation could be supported. Generally, it was thought this should not be the case, as the ECB had contingency plans, but that JS could advise the Trust on this from his position on the CCT Board. The sum of £5000 was approved by the Executive.

Staff Clothing: A 'shopping list' had been prepared and priced by JS, comparing suppliers "A-Game" and "Tremovah Industries". It was eventually agreed to proceed with ordering clothing for employed staff from "A-Game", with Board members able to purchase if wanted.

Action: JS

A supply of lapel pins was also agreed for purchase, chiefly for CCT use.

The Lottery Return Resolution was approved by the Executive.

CSCA Funding Request: A submission from CSCA, regarding funding for towards the cost of white training balls, sight screen materials and coloured clothing, was approved for support in the sum of £1000. However, this must be formally applied for by CSCA through the Investment in Cricket programme including submission of their latest accounts.

CF will be discussing the presentation of Cornwall Cricket to the business community in a meeting with Kim Conchie, of Cornwall Chamber of Commerce.

CF has made new contact with 'Crowdfunder', as it may be that we would wish to start a new project once the budget had been agreed.

- 3 Overseas Players

Dave Eggins, as Vice-Chairman of CCL, brought members up to date with developments and research done on the new Home Office regulations regarding overseas players. It was something of a minefield and the advice to clubs was: "If in doubt, don't" (... engage an overseas player). DE and AK were congratulated on the work they were doing in trying to prevent clubs from getting into difficulties.

- 4 Pitch Adviser process

The present contract, with Kevin O'Kelly, expires on 23 May. It was agreed that application for the new contract was open to all, including, of course, the incumbent. However, the Board should have in place a clearly defined job description which takes into account the requirements of ECB, CCL and CCB. JS had begun such a document and would work with CL to finalise it. It would be presented to the next Exec Meeting, then to the Board. There was also some discussion on the best way to organise the role in the future: consultation with the CCL and CACG would be vital in this process and each would need to be represented on the assessment panel. Following agreement at the Board Meeting, the post would be advertised publicly.

Action: JS/CL

- 5 'All Stars' / Update on CDO employment

SM noted the most successful launch evening, which had an impressive turn out from the clubs. JS reported that 26 had now officially signed up and that the Board had employed Jack Mingo (started) and Craig Williams (from Feb. 27) as CDOs.

SM had added 'All Stars' to the Risk Register, in terms of its call on staff time.

6 Varied Playing Opportunities

AK, now also Chair of CCL, presented his views on what was needed in terms of easier opportunities to play cricket, with simple formats, particularly for the "occasional" cricketer. Some work in this area was already being done by the new CCL Competitions Committee, with a new Division 2 Cup and, through Keith Goldsmith, contact being made with local evening competitions. A new "casual cricket" league was being set up in the Liskeard area and all local competition organisers were being offered assistance with administration and, potentially, with the purchase of match balls. A proposal by AJ, seconded by CL, that the suggested sum of £2000 was made immediately available towards this work was carried by the Executive.

Action: AK/CCL

7 Strengthening Committees

SM presented his "mind map" as a starting point and SO volunteered to compile a document which could, after discussion, be offered to clubs as a model for their administrative structure.

Action: SO

8 NED process

Denise Gladwell was prepared to stand as a NED at the AGM – nomination form being prepared. No other candidates were known at this stage.

9 Somerset T20 match

Preparation ongoing. This, however, presented an ideal opportunity for a sponsor. AG suggested that CCCC would be happy to organise the cricket itself. JS would liaise with Godfrey Furse on this. CCB and CCT, through CF, would be responsible for preparations external to the cricket, eg. sponsorship. Discussion also to include split, if any, of gate receipts.

Action: JS/CF

10 Disability Programme

There was 1 year remaining on the contract with CSP. However, JS reported some dissatisfaction with the outcomes of the programme. There was also some uncertainty over exactly which parts of the contract had been paid for, so JS was asked to look into this, along with requiring some evidence from CSP of work actually done. However, it was decided by the Executive that the third year of the contract would not be taken up, as provision could be made through our own staff and hiring in further hours.

Action: JS

11 Any Other Business

- i AK sought some advice on the level of capital which CCL should hold – CF to advise.
- ii AK reported that the CCL sponsor was now known as "LWC Drinks".
- iii ECB Team Cards: AK looking into whether it was in fact necessary to store these beyond the current season.
- iv JS: The new Board logo had now been officially trademarked.
- v JS: a new County Welfare Officer would need to be found, as Leanne Sawle had resigned her post.

Meeting closed 7.52pm.

Signed (CEO) Date