

**Minutes of a General Meeting of the Board of CCB Ltd**  
**Monday 16<sup>th</sup> January 2017, Cornwall Cricket Centre, 6.00pm**

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Present: S Menneer (CEO), A George (Chair), R Fine (DoA), M Mitchell (Sec), C Fyles (DoF), T Lee (NED), J Molden (CACO), K O'Kelly (CACG), D Moses (CYCL), L Roberts (CWCA), M Weeks (Media), K Hore (CCCC), A Kent (NED), S Oakley.

1. **Apologies for absence:** J Skinner (CDM), A Jones (DoD), T Marrion (CSCA C Leathley (DoC), D Eggins (CCL).

2. **Minutes of last meeting on 21 November**      Approved and signed as a true record.

**Matters arising**                      Nil.

The meeting welcomed Steve Oakley, as the prospective new DoF, who then introduced himself to the Board.

3. **Finance & Sponsorship**

CF explained that the Budget was delayed, as Chance To Shine funding had not yet been confirmed for the second year. JS was following this up. "Investment in Cricket", the proposed funding distribution for associations/clubs, was therefore also on hold.

Fundraising: "Wave" had been much less effective than it had been hoped, so the Executive recommended that the Board did not re-engage them. Their role as grant application writers for the Trust would be determined by our success in finding alternatives to replace them.

Dales Motors had suggested that they would not be continuing, but recent survey information had been presented to them, in an effort to persuade them otherwise.

Golf Day: now rescheduled for Friday 28<sup>th</sup> April. AG had a potential connection for insurance cover towards a car prize for a "hole in one": she would look into this.

Action: AG

Cricket Trust: Clive Radley was likely to become a Patron. Possibly also Liam Norwell, CJ ('Jack') Richards.

4. **Questions on Reports**

CACG: KO thanked the Board for helping to finance the 'Blec' seeder. He had informed the CCFA/CRFU/CSP/CGU of its availability for hire.

DoA: RF reminded members about the need to complete the Risk Register.

Action: Ass'n Reps.

The Yearbook was to be reduced in size, as per circulated document. Much of the information is now available 'online' and permanently, so this would greatly reduce the workload for MAW, releasing some of his time for other work.

AG wished to record thanks to MAW for his 20 years of work on the book.

RF also revealed that the website was to be updated, under a different provider. At a cost of around £1500.

CYCL: A few changes had been agreed at last week's AGM, reducing the pitch lengths at younger age-groups and attempting to make U15 cricket more 'user friendly'. The meeting had agreed that the Committee should meet with CACC and CSCA re. working more closely together.

CEO: AK is likely to be stepping down as a NED. Could we think about a replacement? Someone in primary school education would be a good area in which to look, although that did not preclude applicants for other areas. SM outlined the benefits of a more even gender split on the Board.

Action: All

5. **Recruitment of association personnel**

SM observed that, in view of the industry of the Board and the efficient way in which Board meetings were being conducted, they were becoming increasingly short. Given that all of the key players were in the room it might be useful to introduce more by way of strategic topics for discussion. DM suggested that a fairly broad list of such items could be compiled from the suggestions of Board members rather than just the Executive.

SM then introduced, as a starter, a discussion on how we might recruit new people and perhaps allocate duties in associations and clubs somewhat more efficiently. How can we fit the right people to the roles and reduce duplication? CWCA was given as an example of an organisation which had restructured successfully – LR suggested that it was a case of finding the most suitable people and putting them into the right, clearly defined structure.

AG: Some individuals clearly do too much, with others having no idea of the tasks undertaken.

MM: Can the Secretary role be sub-divided into “mechanical/functional” and “communications”?

TL: Could we prepare and send out advice to clubs re. structuring and recommended length of service in a post?

DM: The key is to actually approach individuals and ask them to do reasonable jobs.

SO: Yes, small, easily achievable, tasks to begin with.

SM took notes and the topic would be readdressed at the next Executive Meeting.

Action: Board members to propose topics. SM to compile synthesis of the discussion.

**Meeting Closed 6.55pm.**

Signed ..... (Chair)

Date .....

Meeting Dates 2017:

February 13 Exec

March 13 Exec

**March 20 BOARD (AGM)**

April 10 Exec

May 15 Exec

**May 22 BOARD**

June 12 Exec

July 10 Exec

**July 17 BOARD**

Sept. 11 Exec

**September 18 BOARD**

October 10 Exec

November 13 Exec

**November 20 BOARD**

December 4 Exec